

UNIFIED FIRE SERVICE AREA
Meeting Minutes
10:36 a.m.

PRESENT:

Councilmember Kathleen Bailey
Councilmember Gary Bowen
Surveyor Reid Demman
Councilmember Eric Ferguson
Mayor Robert Hale
Mayor Kristie Overson

Councilmember Allan Perry
Mayor Jeff Silvestrini
Councilmember Richard Snelgrove
Councilmember Sheldon Stewart
Mayor Tom Westmoreland

ABSENT:

Councilmember Kelly Bush

Councilmember Nicole Martin

ALSO PRESENT:

Assistant Chief Mike Watson
Assistant Chief Stephen Higgs
Assistant Chief Jay Ziolkowski
Fire Marshall Brad Larson
Captain Zach Robinson
Bill Brass, USAR Program Manager
Tony Hill, UFA CFO
Chief Dan Petersen
Brian Roberts, UFA CLO
Cliff Burningham, IAFF President
Kiyoshi Young
Ifo Pili, UFSA District Administrator
Rachel Anderson, UFSA Legal Counsel
Captain Darren Park
Brett Wood-Herriman
Arriann Woolf, HR Director
Talsan Schulzke, Strategic Data Manager
Michelle Roper, UFSA Clerk

Lana Burningham, UFA Compliance Officer
Lisa Hartman, SLCo
Nile Easton, Director of Communications
Division Chief Wade Watkins
Battalion Chief Brian Anderton
District Chief Steve Prokopis
Division Chief Bryan Case
Division Chief Zach Robinson
Bill Brass
Captain Mike Greensides
Battalion Chief Matt Rhoades
PIO Matt McFarland
Steven Schmidt
Captain Chad Simons
Captain Nate Bogenschutz
Captain Ed Walden
Battalion Chief Lee Ascarte

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Chair Jeff Silvestrini Presided
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Called to Order

Chair Silvestrini called the meeting to order at 10:36 a.m. Quorum present.

Public Comment

None

Approval of Minutes

Councilmember Stewart moved to approve the minutes from the October 16, 2018 UFSA Board Meeting as submitted

Mayor Hale seconded the motion
All board members voted in favor of the motion

Approval of 2019 UFSA Board Meeting Schedule

Councilmember Ferguson moved to approve the 2019 UFSA Board meeting schedule.

Mayor Overson seconded the motion
All board members voted in favor of the motion

Facilities Committee

- West Valley and Salt Lake City Fire Station Visits – Councilman Perry
Visited (2) West Valley stations and (1) Salt Lake City station on November 7, 2018. West Valley stations were conservative, cost effective and efficient. Salt Lake station was net zero energy efficient, high cost but with purpose. Visits provided ideas of what to incorporate into future UFA stations.
 - Mayor Silvestrini stated that visits will provide valuable information moving forward in order to address some of the public's concerns that the UFA stations are too ostentatious. Thanked West Valley Fire Department and Salt Lake City Fire Department for their hospitality.
 - CFO Hill stated that West Valley Fire provided him access to view their budget for these station builds that will prove beneficial when working through our budget on future builds.
 - Chief Petersen stated that there will be additional conversations between now and April about UFA stations become net zero. This could be an estimated 30% additional cost to the build.
- Rose Canyon Update – Assistant Chief Watson

Adoption of Tentative Budget for 2019 Fiscal Year – CFO Hill

- Reviewed UFSA tentative budget for 2019. Projecting a 2.5% increase in property tax which is conservative. Cost for external auditor has increased. An additional cost increase was added for the UFA employees that also do work for UFSA.
 - Councilman Stewart asked about expenses related to the TRANS and with increased rates, will it still fall within \$400,000. Suggested budgeting for \$500,000.
 - CFO Hill agreed and with Board approval will change to reflect \$500,000.
 - All Board members approved
- \$460,000 budgeted for professional fees. Seismic evaluations and station design rendering will be carried forward from 2018 into 2019 with a goal to have them completed by April 1, 2019.
- Capital Improvements for 2019 to include AirMation systems for (4) stations that currently do not have them. Important for the health and safety of our employees. Trying to keep it around the \$300,000 threshold as in past years.
 - Councilman Stewart asked if UFSA owned the lot adjacent to Station 123
 - Cliff Burningham stated that Herriman City deeded the land to UFSA
- Highlights from 2017 show that the fund balance dropped to 13.2% which was below the Board policy of 15% which prompted action taken through truth and taxation. Tax increase has provided stabilization shown with a higher percentage of the fund balance in 2018. Do not need to consider a tax increase in

2019 but will need to discuss further for 2020. In past the Board has discussed doing smaller increases over time rather than a large amount at once.

- Councilman Stewart asked about the funding of capital improvements and a GO bond which does not show in the budget. Also restructuring existing debt should be addressed with the Board prior to the presentation of next year's budget.
- CFO Hill stated that \$758,000 will be added into the fund balance
- Chief Petersen suggested putting in a placeholder of \$50,000 to \$100,000 to cover additional expenses.
- Councilman Stewart suggested a placeholder of \$50,000 for a GO bond for facility improvements and restructuring of debt.
- CFO Hill asked the Board for approval to add \$50,000 to the budget for professional fees.
- Chair Silvestrini asked for a motion to adopt a tentative budget with the amendments of adding \$50,000 to cover costs for a potential GO bond and an additional \$100,000 for tax anticipation.

Councilmember Stewart moved to adopt a tentative budget for 2019 with the additional expenses as noted by Mayor Silvestrini.

Seconded by Councilmember Perry

All approved

Closed Session

None

Motion to Adjourn

Councilmember Stewart moved adjourn the November 18, 2018 UFSA Board Meeting at 11:00 a.m.

Councilmember Ferguson seconded the motion

All Board members voted in favor of the motion