

DATE Tuesday November 15th, 2016

UNIFIED FIRE SERVICE AREA

**Meeting
~ MINUTES~**

November 15, 2016

8:30 a.m.

PRESENT: SHELDON STEWART
CHRISTOPHER PENGRA
CORALEE MOSER
JOANN SEGhini
LARYY JOHNSON-Electronic

ABSENT: RICHARD Snelgrove
BEN McADAMS
SAM GRANATO

ALSO PRESENT: KARL HENDRICKSON, TONY HILL, CHIEF JOHNSON, CHIEF BOYLE, JOHN RUKAVINA, ASSISTANT CHIEF SLACK, FIRE CHIEF WATSON, DAN PETERSEN, ASSISTANT CHIEF HIGGS, CAPTAIN BURNINGHAM, PARAMEDIC HOLMES, CAPTAIN SHARER, PARAMEDIC PARK, SPECIALIST SCHMIDT, JEFF SILVESTRINI, RON MORRIS, ASSISTANT CHIEF KELSEY, STEPHANIE GRICIUS, BATTALION CHIEF FOWLKS, ASSISTANT CHIEF JONES, ASSISTANT CHIEF ANDRUS, CAPTAIN GREENSIDES, SEPCIALIST SKOKAS, ARRIANN WOOLF, BATTALION CHIEF ZIOLKOWSKI, ENGINEER JACKSON, CAPTAIN DURN, BILL BRASS, BATTALION CHIEF ULIBARRI, MICAYLA DINKEL



Chair Joann Seghini presided



Mayor Seghini called the meeting to order at approximately 9:48am.

Public Comment

Mayor Seghini asked for public comment and there was none.

Minutes

Councilmember Stewart made a motion to approve the October 18, 2016 minutes as submitted. Councilmember Moser seconded the motion and all voted in favor.

Adopt Proposed Tentative Budget for 2017 Fiscal Year

Tony Hill highlighted the tentative budget for the Board. Tony informed the Board that this budget does not include the full administrative costs for the Clerk, the Treasurer or the UFSA Administrator. Tony stated that the current administrative fee that is budgeted is \$304,750. Mayor Pengra asked Tony to plan around \$35,000 for Administrator position that will be part-time.

Councilmember Stewart made a motion to approve the Tentative 2017 Budget and asked that Tony use \$400,000 as the total administrative fee and to note that figure includes funding for the Administrator, Treasurer and Clerk as well as all other professional fees UFA provides to UFSA. Councilmember Moser seconded the motion and all voted in favor.

UFA and UFSA Administration

Karl Hendrickson stated that in the original MOU he drafted in the job descriptions of the Clerk and Treasurer stated that the Treasurer would perform the duties of Budget Officer. Karl asked the Board if they would like to keep it as written or if those duties should move to the Administrator once that position is filled. The Board asked Karl to move those responsibilities to the Administrator. Councilmember Moser stated that by separating these duties it will provide more safe guards for both positions as well as the organizations. Karl will provide updated copies to the full Board.

Karl stated that he will work closely with Brian Roberts, UFA's attorney, to hopefully come up with an agreement that works for both organizations to include the compensation piece of the agreement. He suggested that the agreement should identify the amount that UFSA will be paying for these services and perhaps include some restrictions on how it be changed. Karl stated that he was uncomfortable with putting UFSA in a position where someone else can reward or punish their own employees based on how well they perceive these positions are performing for UFSA. Councilmember Moser thanked Karl for his work on the agreement and appreciates the effort being made to make this agreement work. Mayor Johnson started that this agreement will be helpful and it will be great to have job descriptions.

Councilmember Moser stated that UFSA needs to be able to maintain the ability to hire and fire their own employees. Karl stated that the UFSA as the ability to appoint who they employ currently, so that gives the Board control in that area. Karl stated that the only issue that he sees is the compensation piece of the agreement.

Councilmember Moser made a motion to have Karl work with Brian to see that UFSA maintains the autonomy required by state code and to bring back information regarding the salaries of the Treasurer and the Clerk that should be paid for by UFSA. Mayor Pengra seconded the motion and all voted in favor.

Closed Session

The Board did not close the meeting.

Motion to Adjourn

Mayor Pengra made a motion to adjourn the meeting. Councilmember Stewart seconded this meeting and all voted in favor.