



## UNIFIED FIRE AUTHORITY/UNIFIED FIRE SERVICE AREA BOARD MINUTES

May 16, 2017 8:15 a.m.

Station 126 607 East 7200 South Midvale, UT 84047

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*Notice: Some Board members may participate by electronic means.*

1. Call to Order

Quorum was obtained. Chair Stewart asked for public comment and there was none.

2. Approval of Special UFA/UFSA Joint Meeting

Councilmember Moser made a motion to approve the calling of the May 16, 2016 special UFA/UFSA joint meeting. Councilmember Snelgrove seconded the motion and all voted in favor.

3. Open and Public Meetings Training

Brian Roberts, UFA's Chief Legal Officer provided the Open and Public Meetings Act to the UFA and UFSA Board Members. He highlighted several items of the act:

- This training is a requirement yearly that the Boards receive this training.
- Brian reminded the Board that meetings need to be open to the public, an agenda posted through the State of Utah Agenda Website, at the EOC as well as both websites.
- Brian reminded that in order to take final action on an item, the item needs to be listed and noticed on the agenda.
- Brian discussed the close meeting requirements with the Board and why meetings need to be recorded vs. not recorded.
- Brian stated that currently, the minutes serve as the official record for both organizations at this time. Brian stated that at the legislative session this year, there was a change made to the official minute's requirements. It is now an option to have an annotated recording that links agenda items to the recording. The agenda will be time stamped and then link to the appropriate place in the recording. Brian stated that this is not a requirement but that both Board can discuss this in a future meeting should they choose to move that direction.
- Electronic Meeting Requirements-Brian stated that both the UFA and UFSA have recently updated their policies to ensure the anchor location of these meetings where updated and correct.
- Electronic Communication by the Board-electronic messages between board members is allowed. Brian asked that the Board be careful to not conduct a meeting through emails. No decisions should be made via email by the Board.

Councilmember Snelgrove asked if all Open Meetings require a public comment section. Brian will look into that question and let both Board know the correct practice.

4. Adjournment

Councilmember Moser made a motion to adjourn the meeting. Mayor Johnson seconded this motion and all voted in favor.

RECORDING: Micayla Dinkel

BOARD MEMBERS IN ATTENDANCE:

Mayor Cullimore	Councilmember Moser	Mayor Silvestrini
Mayor Pollard	Councilmember Perry	Mayor Johnson
Councilmember Stewart	Councilmember Glover	Mayor Dahle
Councilmember Christensen	Councilmember Bush	Councilmember Snelgrove
Mayor McAdams		

BOARD MEMBERS ABSENT:

Mayor Pengra  
Councilmember Granato  
Councilmember Snelgrove

OTHER ATTENDEES:

Dan Petersen	Brian Roberts	Brett Wood
Tony Hill	Clint Smith	Rand Andrus
Mike Watson	Bill Brass	Arriann Woolf
Jay Ziolkowski	Embret Fossum	Mike White
Curtis Day	Steve Prokopis	Ross Fowlks
Jeremy Robertson	Kate Turnbaugh	Keith Bevan
Clint Mecham	Chris Middlemiss	Dema Barbour
Dave Nicponski	Trent Bristol	Robert Sanders
Warren James	Matt McFarland	John Inch Morgan
Ifo Pili	Riley Pilgrim	