



UNIFIED FIRE SERVICE AREA AGENDA

August 21, 2018 9:00 am

(or immediately following the UFA meeting, if after 9:00 am)

NOTICE IS HERBY GIVEN THAT THE UNIFIED FIRE SERVICE AREA BOARD OF DIRECTORS SHALL ASSEMBLE FOR A MEETING AT UFA EOC LOCATED AT 3380 SOUTH 900 WEST, SALT LAKE CITY, UT 84119

1. Call to Order – Chair Silvestrini
2. Public Comment
Please limit comments to three minutes each
3. Approval of Minutes – Chair Silvestrini
 - a. June 19, 2018
4. Administer Oath of Office for Board Member Reid Demman - Clerk Roper
5. Proposed Time Change from 9:00am to 8:30am – Chair Silvestrini
6. Quarterly Financial Report - CFO Hill
7. Facilities Committee – Councilman Allan Perry
8. Service Area Boundary Plat Review – Salt Lake County Surveyor Reid Demman
9. Policy Update Discussion – Counsel Rachel Anderson
10. Possible Closed Session
The Unified Fire Service Area may temporarily recess the meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonable imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205 or for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137.

Re-Opening the Meeting
11. Adjournment – Chair Silvestrini

**The next Board meeting will be held on September 18, 2018 at 9:00 a.m. at
UFA EOC located at 3380 South 900 West, Salt Lake City, UT 84119**

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFSA MEETINGS.

In accordance with the Americans with Disabilities Act, UFSA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7220. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting may be held telephonically/electronically to allow a member of the UFSA Board to participate. This agenda is subject to change with a minimum 24-hour notice.

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above agenda notice was posted on this 18th day of August 2018 on the UFSA bulletin boards, the UFSA website <http://unifiedfireservicearea.com> , posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation with the jurisdiction of the public body.

Michelle Roper, UFSA Board Clerk

Tuesday June 19, 2018

UNIFIED FIRE SERVICE AREA
Meeting Minutes
9:00 a.m.

PRESENT:

Councilmember Kathleen Bailey
Councilmember Gary Bowen
Surveyor Reid Demman
Councilmember Eric Ferguson
Mayor Robert Hale
Mayor Kristie Overson
Councilmember Allan Perry

Mayor Jeff Silvestrini
Councilmember Richard Snelgrove
Councilmember Sheldon Stewart
Mayor Tom Westmoreland

ABSENT:

Councilmember Kelly Bush
Councilmember Nicole Martin

ALSO PRESENT:

Assistant Chief Rand Andrus
Assistant Chief Stephen Higgs
Assistant Chief Mike Watson
Assistant Chief Jay Ziolkowski
Bill Brass, USAR Program Manager
Tony Hill, UFA CFO
Chief Dan Petersen
Captain Cliff Burningham
Brian Roberts, UFA CLO
Cyndee Young, UFA Deputy Clerk
Captain Darren Park

Gordon Haight, Herriman
Jarin Blackham, IT Director
Michelle Roper, UFA Clerk
Captain Nate Bogenschutz
Nile Easton, UFA DOC
Battalion Chief Riley Pilgrim
Battalion Chief Todd Caldwell
Ambir Widdison, VECC
Battalion Chief Wade Watkins
Ifo Pili, UFA District Administrator
Rachel Anderson, UFA Legal Counsel

.....
Chair Jeff Silvestrini Presided
.....

Called to Order

Chair Silvestrini called the meeting to order at 9:00 a.m. Quorum present.

Public Comment

None

Approval of Minutes

Councilmember Ferguson moved to approve the minutes from the May 15, 2018 UFSA Board Meeting as submitted

Mayor Overson seconded the motion

All Board members voted in favor of the motion

Facilities Committee Update

- Councilmember Perry provided an update of the Facilities Committee meeting
- Completed at the meeting:
 - Established station priorities
 - Began discussion of the possibility of replacing multiple stations at once
 - Outlined goals for the Facilities Committee, including:
 - Conducting seismic assessments
 - Establishing station life expectancies
 - Assessing public perceptions/input for new stations
 - Getting station concepts/designs/ideas in place
- Mayor Silvestrini inquired as to the status of Station 112
 - Councilmember Perry will send out an email to all Facility Committee members as to the status and understanding of moving forward with this station replacement

Public Hearing to Receive and Consider Comments on Determining and Fixing the Service Area's Property Tax Rate and Judgement Levy for 2018

- CFO Hill
 - The tax rate represents a 12% increase from last year (\$2.8 Billion)
 - 2018 was a good year on new growth
 - There has been good collection rate
 - "New growth" tax revenue good
 - We will be able to add to the fund balance and meet policy requirement
- Salt Lake County Surveyor and UFSA Board Member Demman will review plats for the service area boundaries; to confirm whether our recorded boundaries are correct
 - All Board members agreed
- No public comments

Consider Resolution 06-2018A to approve Fixing the Service Area's Property Tax Rate and Judgement Levy for 2018

Councilmember Stewart moved to adopt Resolution No. 06-2018A to approve Fixing the Service Area's Property Tax Rate and Judgement Levy for 2018

Salt Lake County Surveyor Demman seconded the motion

All Board members voted in favor of the motion

Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2017-2018 Fiscal Year Budget

- CFO Hill stated that it is a good time to look at the budget, now that the property tax is settled
- The amendments include changes to certain capital outlay fees, including:
 - Seismic Engineer fees
 - Financial Advisor fees
 - Consultant fees
 - An increase for Station 126's re-roofing
 - This being the single capital project for this year
 - The Facilities Committee agrees
- No public comment

Consider Resolution 06-2018B to Approve a Budget Amendment for the 2017-2018 Fiscal Year

Councilmember Ferguson moved to adopt Resolution No. 06-2018B to approve a Budget Amendment for the 2017-2018 Fiscal Year

Councilmember Perry seconded the motion
All Board members voted in favor of the motion

Consider Resolution 06-2018C to Approve the Designation of Authorized Individuals to Access and Manage UFA Public Treasurer's Investment Fund (PTIF)

Councilmember Stewart moved to adopt Resolution No. 06-2018C to approve the designation of authorized individuals to access and manage UFSA Public Treasurer's Investment Fund ("PTIF") as listed in Exhibit A

Councilmember Ferguson seconded the motion
All Board members voted in favor of the motion

Discussion of Big Cottonwood Canyon Feasibility Study

- AC Ziolkowski attended a Brighton Community Council meeting regarding the potential incorporation of Brighton as a town
- Will possibly be on the November ballot
- General consensus is that UFA will not be impacted
- Question is whether revenue will outweigh expenditures
- Minimal due diligence has been done
- Salt Lake County Surveyor and UFSA Board Member Demman is still in the process of reviewing boundaries (ski resorts in/out)
- Another question is whether Salt Lake County would continue paying \$1M in public safety subsidies if Brighton incorporates
- If Brighton incorporates, they would be awarded a seat on the UFSA Board
- The Board must be prepared in the event that Salt Lake County does not continue subsidizing and how the UFSA will offset the decrease in monies for service delivery

Closed Session

None

Cancellation of July Board Meeting

Councilmember Stewart moved to cancel the July UFSA Board Meeting and re-convene August 21, 2018.

Mayor Hale seconded the motion

All Board members voted in favor of the motion

Motion to Adjourn

Councilmember Stewart moved adjourn the June 19, 2018 UFSA Board Meeting

Councilmember Ferguson seconded the motion

All Board members voted in favor of the motion

Unified Fire Service Area Budget vs. Actual

70 - General Fund			
	Jan - Jun 18	Budget	%
Ordinary Income/Expense			
Income			
7031100 · Property Taxes-Salt Lake County	1,390,470	43,529,787	3.2%
7031110 · Property Taxes - Utah County	15,904	2,709,743	0.6%
7031100 · Property Taxes-SLCo Pass Thru	0	1,700,000	0.0%
7031200 · Fee-in-Lieu-Salt Lake County	1,267,533	2,350,000	53.9%
7031210 · Fee-in-Lieu - Utah County	111,457	200,000	55.7%
7031212 · Property Taxes-Delinquent-SL Co	397,950	750,000	53.1%
7031213 · Property Taxes-Delinquent-UT Co	35,697	50,000	71.4%
7031215 · Judgement Levy	5,116	510,086	1.0%
7032100 · Impact Fees			
7032101 · Impact Fees - Single Family Res	377,611	1,500,000	
7032102 · Impact Fees - Multi-Family Res	290,876	0	
7032103 · Impact Fees - Commercial	557,110	0	
7032104 · Impact Fees - Industrial	3,545	0	
Total 7032100 · Impact Fees	1,229,141	1,500,000	81.9%
7039100 · Miscellaneous Income	53,317	107,708	49.5%
7039105 · Interest Income	184,831	250,000	73.9%
Total Income	4,691,417	53,657,324	8.7%
Expense			
7090100 · Administrative & Overhead			
7090150 · Supplies	30	2,000	1.5%
7090170 · Memberships	11,959	13,300	89.9%
7090100 · Administrative & Overhead - Other	142,348	284,696	50.0%
Total 7090100 · Administrative & Overhead	154,337	299,996	51.4%
7090205 · Auditor	8,500	8,500	100.0%
7090221 · Capital lease payments	2,014,765	2,542,390	79.2%
7090223 · Bond/Note Issuance Costs	25,450	40,000	63.6%
7090255 · Capital maintenance - Station 126 roof	0	80,000	0.0%
7090270 · Bank fees	0	600	0.0%
7090277 · Interest expense	5,680	400,000	1.4%
7090350 · Professional fees	67,315	473,100	14.2%
7090390 · UFA contract fees	22,694,636	45,854,480	49.5%
7090400 · Tax payments to RDA/CDA	0	1,700,000	0.0%
7090410 · Sandy contract	0	443,500	0.0%
7590240 · Capital Outlay - Land	3,250	0	#DIV/0!
Total Expense	24,973,933	51,842,566	48.2%

Account	Date	Name	Memo	Amount
GENERAL FUND				
7090150 • Supplies				
	01/12/2018	Intuit QuickBooks	January QuickBooks fee	29.95
	01/26/2018	Office Max	1099-MISC forms	19.99
	02/12/2018	Intuit QuickBooks	February QuickBooks fee	29.95
	03/12/2018	Intuit QuickBooks	March QuickBooks fee	29.95
	04/12/2018	Intuit QuickBooks	April QuickBooks fee	29.95
	05/11/2018	Intuit QuickBooks	May QuickBooks fee	29.95
	06/11/2018	Intuit QuickBooks	June QuickBooks fee	29.95
	06/15/2018	Intuit QuickBooks	Partial refund of payroll subscription	(169.44)
TOTAL				30.25
7090170 • Memberships				
	01/01/2018	Utah Assoc of Special Districts	2018 Membership Dues	11,959.00
TOTAL				11,959.00
7090100 • Admin & Overhead				
	06/07/2018	Unified Fire Authority	Jan to June 2018 Administrative Overhead	142,348.00
TOTAL				142,348.00
7090205 • Auditor				
	05/14/2018	Keddington & Christensen	2017 Financial Audit	8,500.00
TOTAL				8,500.00
7090221 • Capital lease payments				
	02/07/2018	Zions First National Bank	Principal on 2008 Series Bond	225,000.00
	02/07/2018	Zions First National Bank	Principal on 2016 Series Bond	1,115,000.00
	02/07/2018	Zions First National Bank	Interest on 2008 Series Bond	146,080.74
	02/07/2018	Zions First National Bank	Interest on 2016 Series Bond	528,683.81
TOTAL				2,014,764.55
7090223 • Bond/Note Issuance Costs				
	03/07/2018	Kutak Rock LLP	Legal Services - 2018 Series TRAN	5,000.00
	03/07/2018	Zions Bank Public Finance	Advisory Services - 2018 Series TRAN	10,200.00
	03/07/2018	Chapman & Cutler	Legal Services - 2018 Series TRAN	10,250.00
TOTAL				25,450.00
7090277 • Interest Expense				
	06/14/2018	Unified Fire Authority	1st Qtr Interest	5,680.47
TOTAL				5,680.47
7090350 • Professional fees				
	02/06/2018	Faailfo Pili	District Administrator - Jan 2018	2,300.00
	02/22/2018	Fabian Van Cott	Legal Services - Jan 2018	3,695.00
	02/26/2018	Stokes Strategies	2018 Legislative Session	24,000.00
	03/01/2018	Arbor Park Associates	Road Easement Maintenance - Q1 2018	621.92
	03/09/2018	Fabian Van Cott	Legal Services - Feb 2018	5,735.00
	04/01/2018	Arbor Park Associates	Road Easement Maintenance - Q2 2018	621.92
	04/04/2018	Faailfo Pili	District Administrator - Feb and Mar 2018	4,600.00
	04/20/2018	Fabian Van Cott	Legal Services - Mar 2018	4,080.00
	05/03/2018	Integra Realty Resources	Property Appraisals - Stations 112 & 127	2,300.00
	05/10/2018	Fabian Van Cott	Legal Services - Apr 2018	3,430.00
	05/29/2018	Zions Bank Corporate Trust	Annual Base Fee - 2018	1,000.00
	06/06/2018	Faailfo Pili	District Administrator - Apr and May 2018	4,600.00
	06/15/2018	Zions Bank Public Finance	2018 Continuing Disclosure and EMMA Filing	2,000.00
	06/22/2018	Fabian Van Cott	Legal Services - May 2018	6,880.00
	06/30/2018	MediaOne of Utah	Judgment Levy/Budget Amendment Legal Notices	1,451.44
TOTAL				67,315.28
7090390 • UFA contract fees				
	01/01/2018	Unified Fire Authority	3rd Quarter fees for FY17/18	11,347,317.75
	04/01/2018	Unified Fire Authority	4th Quarter fees for FY17/18	11,347,317.75
TOTAL				22,694,635.50
7590240 • Capital Outlay - Building				
	06/22/2018	Utah Land Surveying	Survey, Research, Descriptions - Station 112	3,250.00
TOTAL				3,250.00
GENERAL FUND TOTAL				24,973,933.05

Unified Fire Service Area

Budget vs. Actual

Ordinary Income/Expense

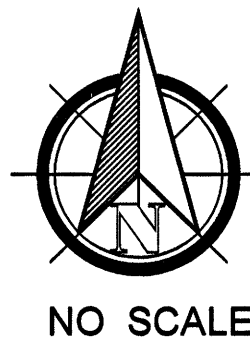
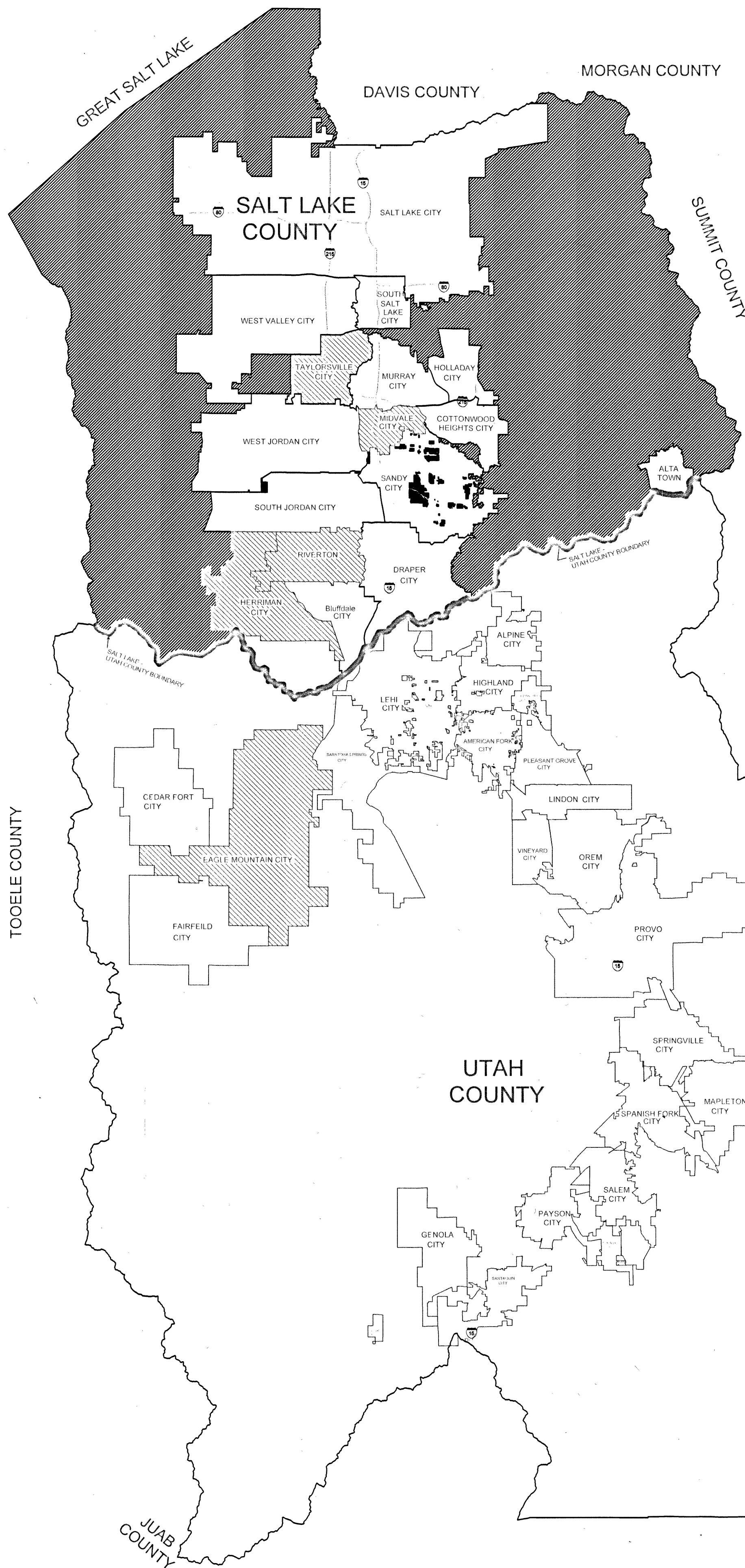
Income

7032200 · Lease Revenue	2,014,765	2,332,163	86.4%
7039105 · Interest Income	2	0	100.0%
Total Income	2,014,766	2,332,163	86.4%

Expense

7790200 · Payments on LT debt			
7790210 · Bond Interest Payments	1,340,000	1,340,000	100.0%
7790200 · Payments on LT debt - Other	674,765	992,163	68.0%
Total 7790200 · Payments on LT debt	2,014,765	2,332,163	86.4%
Total Expense	2,014,765	2,332,163	86.4%

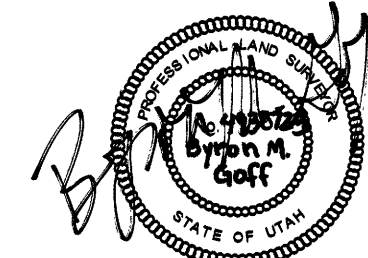
FINAL LOCAL ENTITY PLAT
UNIFIED FIRE SERVICE AREA
AMENDED AND EXTENDED
SALT LAKE AND UTAH COUNTY
DECEMBER 2013



SURVEYOR'S CERTIFICATE

I, Byron M. Goff, P.L.S., a professional land surveyor licensed in the State of Utah under Title 58, Chapter 22, Professional Engineers and Professional Land Surveyors Licensing Act, holding License No. 4938723 and as a deputy surveyor for Salt Lake County, do hereby certify that the Final Local Entity Plat shown hereon, was made by me or under my direction in accordance with Section 17-23-20, is a true and correct representation of said Final Local Entity Plat.

Byron M. Goff
Byron M. Goff, P.L.S.
License No. 4938723
State of Utah



12-08-2013
Date

NARRATIVE

The purpose of this plat is to amend the name and boundary of the Salt Lake Valley Fire Service Area Final Local Entity Plat as defined by Utah State Code 17-23-20.

No field measurements were taken.

No monuments were found.

No monuments were set.

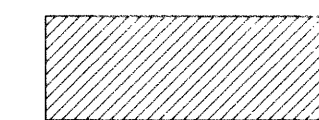
Current Salt Lake County & Utah County GIS data was used to graphically depict incorporated city/town boundaries.

Basis of Bearing:

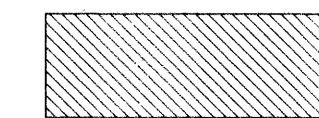
Utah Coordinate System of 1983 Central Zone

LEGEND

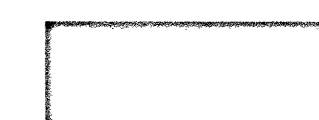
UNINCORPORATED SALT LAKE COUNTY INCLUDED INTO THE UNIFIED FIRE SERVICE AREA



INCORPORATED SALT LAKE & UTAH COUNTY CITIES INCLUDED INTO THE UNIFIED FIRE SERVICE AREA



UNINCORPORATED SALT LAKE COUNTY ISLANDS INCLUDED INTO THE UNIFIED FIRE SERVICE AREA



INCORPORATED AND UNINCORPORATED CITIES/TOWNS IN SALT LAKE COUNTY & UTAH COUNTY EXCLUDED FROM THE UNIFIED FIRE SERVICE AREA



SALT LAKE - UTAH COUNTY BOUNDARY



* See certificate of annexation
Entry Number 11779560

UNIFIED FIRE SERVICE AREA
DECEMBER, 2013

Salt Lake County boundary abutting Davis, Tooele, Utah, Wasatch, Summit, and Morgan Counties, from the point common to Salt Lake, Davis, and Morgan Counties, at the intersection of the summit of the Wasatch Range and the summit of the southwesterly spur range, which terminates at the hot spring in the northern part of Salt Lake City, westerly to a point in the Great Salt Lake which is common to Salt Lake, Davis, and Tooele Counties, thence southeasterly through a point in Black Rock on the south shore of the Great Salt Lake, to the northerly end of the Oquirrh Range and southerly to the point common to Salt Lake, Utah, and Tooele Counties at the intersection of the summit of the Oquirrh Range and the summit of the cross range, known as the Traverse Mountains between the Oquirrh and Wasatch Ranges, thence easterly to the point common to Salt Lake, Utah, and Wasatch Counties at the intersection of said cross range and the summit of the Wasatch Range, thence northeasterly along said Wasatch Range summit to the point common to Salt Lake, Wasatch, and Summit Counties, thence northerly along said Wasatch Range summit to the point common to Salt Lake, Summit, and Morgan Counties; thence northwesterly along said Wasatch Range summit to the point of beginning. Said county boundary being subject to:

- 1) a Davis County Boundary Line Adjustment, recorded in Book 2009P, Page 108 in the office of the Salt Lake County Recorder in July 2009. Effects Section 13 of Township 1 North Range 1 West SLBM
- 2) a Davis County Boundary Line Agreement, filed as number S-504 in December 1908 in the office of the Salt Lake County Surveyor. Effects Sections 8, 9, 16, & 21 of Township 2 North Range 1 West SLBM
- 3) a Tooele County Boundary Line Adjustment Plat recorded in Book 76-8, Page 175 in the office of the Salt Lake County Recorder in August 1973. Effects Section 8 of Township 2 South Range 3 West SLBM
- 4) A Utah County Boundary Line Monumentation as shown on the Crittenden Military Reservation Survey dated 1887 by R. Gorlinski. Book A-220, Page 302 in the General Land Office
- 5) a Utah County Boundary Line Plat recorded in Book J, Page 68 in the office of the Salt Lake County Recorder in January 1912. Effects Sections 10, 16, 17, & 18 of Township 4 South Range 1 East and Sections 13, 24, 26, 34, & 35 of Township 4 South Range 1 West SLBM
- 6) a Utah County Boundary Line Plat recorded in Book F, Page 84 in the office of the Salt Lake County Recorder
- 7) a Utah County Boundary Line Adjustment Plat recorded in Book 2005P, Page 400 in the office of the Salt Lake County Recorder in December 2005. Effects Sections 9, 10, 16, & 17 of Township 4 South Range 1 East SLBM
- 8) a Utah County boundary line Adjustment effecting Section 17, Township 3 South, Range 3 East, SLB&M.
- 9) a Summit County Boundary Line Monumentation recorded in Book 94-7, Page 226 in the office of the Salt Lake County Recorder in July 1994. Effects Sections 4 & 9 of Township 1 South Range 3 East SLBM

Less all municipal boundaries of incorporated cities and towns of Salt Lake County excepting Herriman, Midvale, Riverton and Taylorsville Cities as of December 15, 2013.

The above described boundary contains 497 square miles more or less.

ALSO INCLUDING THE FOLLOWING

BOUNDARY DESCRIPTION OF THE UTAH COUNTY PORTION

Beginning at the point of intersection of the Wasatch Range with the summit of the range crossing from the Wasatch to the Oquirrh Mountains, thence westerly along said last mentioned summit to the summit of the range between the Cedar and Rush Valleys; thence southerly along said summit to the summit of the range between the Tintic Valley and the Goshen and Cedar Valleys; thence southerly along said last mentioned summit to, and thence easterly along, the summit between Goshen and Juab Valleys to, and thence northeasterly along, the summit of the high ground and range of mountains between Utah and Juab Valleys to the summit of the Nebo Range; thence southeasterly along said summit to the line between townships 11 and 12 south; thence east to the line between ranges 9 and 10 east; thence north to the township line between townships 10 and 11 south; thence west to a point due south of the point where the wagon road from Spanish Fork to White River as it existed in February, 1880, crossed the summit of the divide south of the Strawberry Valley; thence north to said last mentioned point of crossing; thence northwesterly along the summit of the range passing around the headwaters of Spanish Fork and Hobbie Creeks to a point south of the point on the Provo River one-fourth of a mile upstream from the middle of the mouth of the north fork of said river; thence north to the summit of the range passing around the headwaters of Battle and American Fork Creeks; thence following said summit to the point of beginning. Subject to the following: 1) Certain portions of that survey known as the Fort Crittenden Military Reservation survey performed in 1887 by Robert Gorlinski, U.S. Deputy Surveyor; 2) That survey known as the Swenson/Wentz survey performed in 1910 which plat is recorded under entry #1396-1943 and on file with the Utah County Surveyor's Office; 3) That plat known as the 1943 Green/Thayne plat and on file with the Utah County Surveyor's Office; 4) Any modifications, clarifications, or additions found in the boundary description made a part of that Amended Joint Resolution between Utah and Salt Lake Counties being described as "Utah County Resolution No. 2005-68" and recorded under entry #148046-2005, said Resolution also being certified by the Lieutenant Governor's Office in a document recorded under entry #13036-2006.

Less all unincorporated areas as well as all municipal boundaries of incorporated cities and towns of Utah County excepting Eagle Mountain City as of December 15, 2013

The above described boundary contains 50 square miles more or less.

Final Local Entity Plat
Unified Fire Service Area

Prepared for:
Unified Fire Service Area

Work Order No. SU 20130313

Prepared By: KDS Date: 11/07/2013
Surveyed By: N/A Date: 11/07/2013
Checked By: SVK Date: 11/07/2013

11/07/2013 Added Taylorsville City KDS
NO DATE DESCRIPTION OF REVISION INITIAL
REVISIONS

UNIFIED FIRE SERVICE AREA

APPROVED THIS 9th DAY OF December A.D., 20 13
BY THE UNIFIED FIRE SERVICE AREA.

John B. Seghini
CHAIRMAN, BOARD OF TRUSTEES

SALT LAKE COUNTY SURVEYOR

APPROVED THIS 10th DAY OF December A.D., 20 13
AS A FINAL LOCAL ENTITY PLAT BY THE SALT LAKE COUNTY SURVEYOR

Byron M. Goff
SALT LAKE COUNTY SURVEYOR

UTAH COUNTY SURVEYOR

APPROVED THIS 9th DAY OF December A.D., 20 13
AS A FINAL LOCAL ENTITY PLAT BY THE UTAH COUNTY SURVEYOR

Harry R. Riddle
UTAH COUNTY SURVEYOR

COUNTY RECORDER #11779890

STATE OF UTAH, COUNTY OF Salt Lake, RECORDED AND FILED AT
THE REQUEST OF: UNIFIED FIRE SERVICE AREA
DATE: 12/23/2013 TIME: 2:49 PM BOOK: 2013P PAGE: 266

NO FEE
Kathleen R. Riddle
DEPUTY COUNTY RECORDER