



District Administrator (DA) Pili: Gone pretty well to this point. Surprised the way people have responded, I expected more push back. There is a lot of concern from those on a fixed income since we are not the only taxing entity coming in, residents are getting bombarded. For the most part, people were pretty responsive and we got an idea of the support and concerns out there. Some of the constituents alluded to past administrative issues, but those issues were addressed. It was made clear that no action was needed by them and they were encouraged to come to us with questions. Whatever monies we take, they want us to be effective and efficient with what is collected. Not there with trust yet, but will be there.

Councilmember Stewart: What is the perception for people in public hearing?

DA Pili: Judging by past meetings, not many in attendance.

Michelle Roper: CFO Hill and I have answered calls and welcomed anyone to the public meeting and told them we will relay what has been conveyed to us so that we can give them their voice if unable to attend hearing.

Chair Moser: The format of the public meeting will have CFO Hill, DA Pili, and Chief Petersen do same presentation that has been done in the past, address same things. For the Board members, you will be provided with the spreadsheet so you can look for people with concerns within your jurisdiction. Any feedback from Board members?

Councilmember Perry: All pretty receptive to it.

Councilmember Stewart: Getting out ahead of the discussion of Station 120 helped. But, there is some concern of an additional increase in future.

Rachel Anderson: We are a sympathetic entity so hopefully we won't get any push back. There are always some who oppose all increases.

DOC Easton: Has seen some social media chatter; Riverton and Midvale. Saying they will come, they have been vocal, but may not actually show.

Chair Moser: We welcome them. The presentation comes first so everyone starts on the same page and then public comments later, hopefully that will diffuse any misunderstandings.

Chief Petersen: How do you want room arranged?

Chair Moser: Push up front and a lot of chairs. Staff members can sit in the audience. Make as much room as possible.

No further comments.

#### Tentative Budget – Adopt Tentative Budget for 2018

CFO Hill: Reviewed budget, two changes from last month.

1: Revenue section-taxes judgement levy should be \$480,905.00, a lot larger than we have had before. Identify judgment levy: Residents can challenge their taxes and go through Board of Equalization, sometimes their taxes are adjusted, but the government entity (us) we don't want to be hurt by these adjustments, The County Auditor tracks adjustments and recoup monies in original budget that we didn't receive, so now we can receive it. All residents share that burden of the judgement levy.

Chair Moser: If taxes had been equalized correctly before, we just recover what we would have gotten. This is a meaningful levy/revenue.

CFO Hill: Usually the levies have been in the \$50,000-\$90,000 range, this is a big one.

2: Professional fees- just upped \$500 for road easement at Station 111. Depends on maintenance and snow removal, swings anywhere from \$1,500-\$3,500.

Councilmember Christensen: Reference to levy; when they contest, how big is the group of people successful in protesting their taxes?

CFO Hill: Unknown, County Assessor would have a better idea.

Chair Moser: This large amount is related to Rio Tinto contesting their taxes.

Councilmember Stewart made a motion to adopt the tentative budget for 2018  
Councilmember Bush seconded the motion and all voted in favor. No opposed.

Consider Resolution 10-2017 B Approving Proposed Exhibit A to the UFA/UFSA Interlocal Agreement for Services for Calendar Year 2018

Councilmember Stewart: Do we need to re-execute this agreement?

CLO Roberts: Just sign exhibit, there is just a signature page.

Rachel Anderson: This calls out that it will be changed each year. So don't need to amend agreement, just approve.

Councilmember Stewart made a motion to approve Resolution 10-2017 B approving proposed exhibit A to the UFA/UFSA Interlocal Agreement for Services for Calendar Year 2018.

Councilmember Bush seconded the motion and all voted in favor.

Information/Discussion – UFA/UFSA Interlocal Agreement: Personnel Assigned to UFSA Tasks

CFO Hill: Piggyback on exhibit A, took what was in interlocal and listed out and added UFA employee that will be providing that function. Just assigns person to each task, making sure Board understands that UFA is covering everything.

Rachel Anderson: Awesome, clerk and treasurer duties, statute is very clear and a lot of people don't realize the clerk has financial duties, the statute allows some duties to be delegated. Treasurer can't delegate. Important with our audit history. Good and clear with duties.

Councilmember Glover: Are we tracking time taken with their duties?

CFO Hill: Will bring up with finance committee in December and figure out how to reasonably track? We will work on that.

Councilmember Stewart: Project function to clock in/out based on project assign.

CFO Hill: Will look at it, is it reasonable to clock in/out constantly?

Councilmember Stewart: Allocation modules?

CFO Hill: Will discuss in finance committee, an agreeable avenue to track time. Happy to track in any way the Board agrees.

Information/Discussion – Review of Audit Items Related to Adoption of Policies

Chair Moser: All have received memo that identifies all of the policies that were called out in the State audit.

DA Pili: Given task to go through current policies, as corrective action on specific audit findings, we found that previous adoption of amendments covered the majority of these findings and took away many issues.

Rachel Anderson: Review policies adopted prior to Anderson/Pili arrival to Board. Specifically in regards to whether they satisfied the suggestions and recommendations of the audit. I felt it was worth adding an ethics policy that drove home the overarching theme of what auditor wanted us to do. Killed two birds with one stone: legislative auditor did report of all districts and reportedly had a long checklist of best practices; audit not directly related to us, it was an audit of all districts. Effort to make sure districts are heading in right direction. Within their large list of best practices, they want an adoption of ethics and an avenue to make an ethic report of behavior, an auditor hotline to report any unethical behavior. Sets in stone the intention of this Board to move in the right direction.

Chair Moser: Will vote on next month, resolution is in packet, but not policy. Continue item and adopt at December 19<sup>th</sup> meeting.

Councilmember Ferguson made a motion

Councilmember Bush seconded. All voted in favor none opposed.

## Consider Approval of Resolution 11-2017C Adopting the UFSA Ethics Policy

Continued to December 19<sup>th</sup> meeting.

### UFSA Facilities Discussion

Chief Petersen: Talked about a few people interested in committee work itself. Want to schedule meeting to refine functions with specific responsibilities. Who is interested: Moser, Perry, Glover, Bush, and Ferguson all willing.

Chair Moser: Asked for Michelle to send out email, using doodle to determine best meeting times.

Chief Petersen: The quicker you do it, the quicker you get meeting booked.

Chair Moser: All will watch for doodle and will be responsive.

### Closed Session

No closed session.

### Updating of Audit Report

Chair Moser: Memo with all items on current audit report. Determined current UFSA policies are sufficient to resolve items in audit. We will get that information to Captain Fossum to update the audit report and send that out as completed items. At the next meeting we will adopt our Ethics Policy and that will completely resolve those items with the exception of outstanding UFSA items that are pursuit by Attorney General.

### Motion to Adjourn

Councilmember Stewart made a motion to adjourn the meeting.

Councilmember Ferguson seconded and all voted in favor.