

June 18, 2019

UNIFIED FIRE SERVICE AREA
Meeting Minutes
8:40 a.m.

Board Members Present

Council Member Allan Perry
Council Member Gary Bowen
Council Member Kathleen Bailey
Council Member Richard Snelgrove
Council Member Sheldon Stewart

Mayor Jenny Wilson
Mayor Kelly Bush
Mayor Kristie Overson
Mayor Tom Westmoreland
Surveyor Reid Demman

Board Members Absent

Council Member Nicole Martin
Mayor Jeff Silvestrini
Mayor Robert Hale

Staff

Tony Hill, UFA CFO
Chief Dan Petersen
Cyndee Young, UFA Clerk

Ifo Pili, UFSA District Administrator
Rachel Anderson, UFSA Legal Counsel

Guests

Assistant Chief Watson
Assistant Chief Higgs
Division Chief Robinson
Division Chief Burchett
Division Chief Mecham
Division Chief Case
Captain Conn
Eric Biggart, SLCo
Kate Turnbaugh, UFA Finance
Lana Burningham, UFA Admin/Planning
Catherine Kanter, SLCo
Paul Glover, Midvale
District Chief Prokopis
Steve Quinn, UFA

Division Chief Rhoades
Steve Schmidt, UFA
Dan Knopp, BCC
Division Chief Torgersen
Nile Easton, UFA Director of Communications
Keith Zuspan, BCC
Brett Wood, Herriman
Arriann Woolf, UFA HR Director
Barbara Cameron, BBC
Beth Farmer, UFA

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Vice Chair Kristie Overson Presided
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Called to Order

Ifo Pili called the meeting to order at 8:40 a.m. Quorum present.

Election of New Vice Chair

Council Member Ferguson has resigned.

Mayor Westmoreland moved to nominate Mayor Overson.

Council Member Stewart seconded the motion.

All voted in favor.

Vice Chair Overson assumed Chair of the meeting

Public Comment

None.

Approval of Minutes

Council Member Bush moved to approve the minutes from the May 21, 2019 UFSA Board Meeting as submitted.

Council Member Perry seconded the motion.

All voted in favor.

Discussion on Cancellation of UFSA Board Meeting July 16, 2019

All in favor of holding the July 16, 2019 Board Meeting as scheduled.

Board Task Force to Review Policy and Legislation for Withdrawal from UFSA – Chief Dan Petersen

Chief Petersen mentioned that the group has not yet met, but wanted to again, extend the invitation if anyone was interested in joining.

The intent is to keep a sub-quorum group tasked with preparing the policy and legislation for withdrawal from UFSA. Current group includes Councilman Bowen, Mayor Silvestrini, Councilman Stewart, CLO Anderson, Administrator Pili, CFO Hill, and Chief Petersen. No additional Board Members requested to be included in the Task Force.

Review and Approval of the 2018 Fiscal Year Financial Report – CFO Tony Hill

CFO Hill introduced Jim Andrus from Piercy, Bowler, Taylor and Kearn Auditors, who have completed the 2018 audit.

The auditors were very impressed with CFO Hill and staff and have issued a “clean” opinion, with just two findings:

- Budget related; the auditors have recommended implementation measures to address any augmentations needed. An invoice was found to be deleted in order to make a change on one invoice, QuickBooks currently allows deletions, and auditors recommend putting procedures in place wherein this does not happen again. The change had to do with the closeout of a 2016 bond, the capitalized interest was missed and when the bond closed out, it came into the system.
- Public Open Meeting requirement by the State of Utah, requiring that approved minutes be posted on the website within the correct timeframe. Posting of the minutes on the Utah Public Notice Website training was missed with the change/transition of the UFSA Clerk position.

Council Member Perry moved to approve the 2018 Fiscal Year Financial Report as submitted.

Council Member Stewart seconded the motion.

All voted in favor.

Consider the Date of August 15, 2019 at 6:00 p.m. for a Public Hearing to Receive and Consider Comments on Eligible Judgment Levies – CFO Hill

There is \$9,100 available to levy if UFSA wishes to do so. Advertising the hearing will cost approximately \$1,400, resulting in about \$7,700 for UFSA. CFO Hill is asking if the Board wishes to convene to capture these levies. Unless the hearing is held, levies cannot be collected.

Council Member Snelgrove questioned the indirect costs involved to capture the monies. CFO Hill believes that 97-100% would be collected.

Council Member Snelgrove moved to not proceed with the judgement levy, by way of Board roll call. Council Member Bush seconded this motion.

All voted in favor.

Roll call:

Mayor Overson

Council Member Stewart

Council Member Perry

Mayor Wilson

Mayor Westmoreland

Council Member Bailey

Surveyor Demman

Mayor Bush

Council Member Snelgrove

Council Member Bowen

Consider Resolution 06-2019A to Approve Fixing the Service Area's Property Tax Rate for 2019 – CFO Hill

Presented a PowerPoint outlining the requested a 0.001745% rate for 2019. The overall purpose of the tax raise in 2018 was to bring the fund balance in line with policy.

Council Member Bush moved to approve Resolution 06-2019A to approve fixing the UFSA's property tax rate for 2019 as presented.

Council Member Snelgrove seconded this motion.

All voted in favor.

Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2019 Fiscal Year Budget – CFO Hill

The proposed amendments were reviewed.

Council Member Stewart moved to open the Public Hearing to receive and consider comments on Proposed Amendments to the 2019 Fiscal year Budget.

Mayor Wilson seconded the motion.

All voted in favor.

Council Member Stewart moved to close the Public Hearing on Proposed Amendments to the 2019 Fiscal year Budget.

Mayor Wilson seconded the motion.

All voted in favor.

Consider Resolution 06-2019B to Approve a Budget Amendment for the 2019 Fiscal Year – CFO Hill

Council Member Bush moved to approve Resolution 06-2019B to approve a budget amendment for the 2019 Fiscal Year as presented.

Council Member Perry seconded the motion.

All voted in favor.

Closed Session

None.

Motion to Adjourn

Council Member Stewart moved to adjourn the June 18, 2019 UFSA Board Meeting.

Council Member Perry seconded the motion.

All voted in favor.