

Tuesday, June 16, 2020

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**UNIFIED FIRE SERVICE AREA**  
**Meeting Minutes**  
**9:33 a.m.**

This meeting was held electronically.  
All participants and attendees attended this meeting via ZOOM Webinar.

**Members Present**

Mayor Kristie Overson  
Mayor Jeff Silvestrini  
Council Member Allan Perry  
Council Member Kathleen Bailey  
Council Member Richard Snelgrove  
Mayor Robert Hale  
Council Member Jared Henderson

Council Member Sheldon Stewart  
Mayor Tom Westmoreland  
Council Member Trish Hull  
Mayor Dan Knopp  
Mayor Kelly Bush  
Council Member Gary Bowen

**Board Members Absent**

Surveyor Reid Demman  
Mayor Jenny Wilson

**Staff**

Tony Hill, UFA CFO  
Chief Dan Petersen  
Cyndee Young, UFSA Clerk

Ifo Pili, UFSA District Administrator  
Rachel Anderson, UFSA Legal Counsel

**OTHER ATTENDEES:**

AC Burchett  
AC Higgs  
AC Pilgrim  
Arriann Woolf  
Bill Brass  
Brad Patterson, Bond Counsel  
Brett Wood, Herriman  
Calogero Ricotta  
Captain Aldridge  
Captain Bogenschutz  
Captain DeVogd  
Captain Greensides  
Captain Park  
Captain Simons  
Claude Wells, Riverton  
Crystal Olbera, KPFF  
Division Chief Case  
Division Chief Rhoades  
Division Chief Robinson  
Division Chief Torgersen

Division Chief Widdison  
DOC Easton  
Emergency Manager Mecham  
Erica Langenfass  
Ginger Watts  
Japheth McGee, Zions  
Jim Andrus, Auditor  
Kamarie DeVogd  
Kate Turnbaugh  
Kiyoshi Young  
Lana Burningham  
Larson Wood  
Matthew McFarland  
OC Dern  
Ryan Love  
Steve Quinn  
Talsan Schulzke  
Tim Tingey, CWH  
Val Greensides  
William Averett, Auditor

Chair Kristie Overson Presided

Called to Order

Chair Overson called the meeting to order at 9:33 a.m. Quorum present.

Public Comment

None.

Public comment was made available live and with an email address posted on the agenda.

Approval of Minutes

Mayor Hale moved to approve the minutes from the May 19, 2020 UFSA Board Meeting as submitted.

Mayor Bush seconded the motion.

Roll call vote taken.

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush	Y	Silvestrini	Y
<del>Demman</del>	-	Snelgrove	Y
Hale	Y	Stewart	Y
Henderson	Y	Westmoreland	Y
Hull	Y	<del>Wilson</del>	-
Knopp	Y		

Review and approval of the 2019 Fiscal Year Financial Report – CFO Hill

Auditors Will Averett and Jim Andrus stated that there are no current findings for this year and findings from the previous year have all been corrected.

UFSA has received a clean opinion on financial statements and are in compliance with all state and governmental requirement standards.

Mayor Silvestrini moved to approve the 2019 Fiscal Year Financial Report as presented.

Mayor Bush seconded the motion.

Roll call vote taken.

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush	Y	Silvestrini	Y
<del>Demman</del>	-	Snelgrove	Y
Hale	Y	Stewart	Y
Henderson	Y	Westmoreland	Y
Hull	Y	<del>Wilson</del>	-
Knopp	Y		

Consider the Date of August 13, 2020 at 6:00 p.m. for a Public Hearing to Receive and Consider Comments on Eligible Judgment Levies – CFO Hill

There is currently just over \$36,000 in judgement levies available to capture if the Board wishes to hold a public hearing. The impact equates to approximately .26 per resident within the service area. Council Member Stewart abstained from discussion due to Riverton's current position. No Board Members were interested in pursuing the levies.

There will be no hearing.

Consider Resolution 06-2020A to Approve Fixing the Service Area's Property Tax Rate for 2020 – CFO Hill

CFO Hill presented an overview of taxable value. The tax rate will be .001715 and the judgment levy rate is 0.000002 for 2020.

Council Member Snelgrove moved to adopt Resolution 06-2020A to approve fixing the UFSA property tax rate as discussed.

Mayor Silvestrini seconded the motion.

Roll call vote taken.

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush	Y	Silvestrini	Y
<del>Demman</del>	-	Snelgrove	Y
Hale	Y	Stewart	Y
Henderson	Y	Westmoreland	Y
Hull	Y	<del>Wilson</del>	-
Knopp	Y		

Funding Station Construction/Pause to Evaluate Costs – AC Burchett

AC Burchett recently took responsibility for Support Services and began reviewing the cost for stations to make sure he was ready for the construction. The previous work was focused on the actual construction without knowing the final location for a few facilities. Planning was centered around the implementation of the Darkhorse Software to help determine sites then finalize the numbers by January of 2021. With the push to begin sooner due to the existing bond rate, AC Burchett expressed discomfort of the finalizing of the total cost in preparation for securing the loan. Land for two stations in Eagle Mountain and the COVID delay for Darkhorse Software implementation created a need to reevaluate the costs and station location decisions.

AC Burchett is requesting providing a few months to get the Darkhorse Software on line and finalize the costs related to temporary facilities, site preparation, demolition, etc... so he can bring the Board more accurate numbers to meet the project needs. In addition, he is requesting the immediate hire of a project manager to help accurately define the costs and lead the UFSA through the entire construction project once funded.

Board Members expressed appreciation with AC Burchett's caution and feel that a project manager would best serve the projects and UFSA interests as well. Due to the low bond rates, it was urged to move the decisions forward quickly.

Chief Petersen noted that the January time frame was the original timeline intent, but due to the bond rates, this was moved forward considerably. The issues outlined by AC Burchett along with an

evaluation by Herriman to determine if it is best for them to stay with the UFSA or become a direct member are critical to allow for a little more time

Council Member Henderson stated that Herriman is conducting significant financial analysis and appreciates the pause to allow time to complete their work. Chief Petersen pointed out that there are two stations that are part of this build in Herriman. If these are not UFSA responsibility it would change the funding needs significantly. Council Member Henderson emphasized that this was a financial review for the city, they are not leaving the UFA, just determining if it is better to be a Direct Member or UFSA Member.

#### Consideration of Hiring Project Management Services – AC Burchett/Division Chief Robinson

Division Chief Robinson stated that there are three companies on state contract. Logistics has met with two of them and have decided to work with Construction Control for project management. The third company is a general contractor offering project management and staff is concerned about a conflict of interest. In 60-90 days, UFA will have an estimated cost for the stations.

#### Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2020 Fiscal Year Budget – Chair Overson

Council Member Perry moved to open the Public Hearing to receive and consider comments on proposed amendments to the 2020 Fiscal Year Budget.

Mayor Hale seconded the motion.

Roll call vote taken.

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush	Y	Silvestrini	Y
<del>Demman</del>	-	Snelgrove	Y
Hale	Y	Stewart	Y
Henderson	Y	Westmoreland	Y
Hull	Y	<del>Wilson</del>	-
Knopp	Y		

No public comment either via ZOOM or email provided with agenda.

Council Member Snelgrove moved to close the Public Hearing to receive and consider comments on proposed amendments to the 2020 Fiscal Year Budget.

Mayor Hale seconded the motion.

Roll call vote taken.

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush	Y	Silvestrini	Y
<del>Demman</del>	-	Snelgrove	Y
Hale	Y	Stewart	Y
Henderson	Y	Westmoreland	Y
Hull	Y	<del>Wilson</del>	-
Knopp	Y		

#### Consider Resolution 06-2020B to Approve a Budget Amendment for the 2020 Fiscal Year – CFO Hill

CFO Hill outlined amendments to the budget. Council Member Stewart inquired as to how the fund balance calculation is determined if not bonding this year and if Riverton leaves? CFO Hill stated that bonding would move forward without Riverton.

Council Member Perry moved to approve a budget amendment for the 2020 Fiscal Year.  
Council Member Bailey seconded the motion.

Roll call vote taken.

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush	Y	Silvestrini	Y
<del>Demman</del>	-	Snelgrove	Y
Hale	Y	Stewart	Y
Henderson	Y	Westmoreland	Y
Hull	Y	<del>Wilson</del>	-
Knopp	Y		

#### District Administrator Report – Ifo Pili

- Update on Riverton RFP for Feasibility Study

Responses to the RFP have been received. A meeting has been scheduled for June 22<sup>nd</sup> to review submittals and make a selection.

#### Closed Session

None.

#### Motion to Adjourn

Council Member Stewart moved to adjourn the June 16, 2020 UFSA Board Meeting.

Mayor Knopp seconded the motion.

No roll call vote taken.

All voted in favor.

None Opposed.