

UNIFIED FIRE SERVICE AREA
Meeting Minutes
9:30 a.m.

Board Members Present

Mayor Kristie Overson
Mayor Jeff Silvestrini
Council Member Allan Perry
Mayor Robert Hale
Council Member Jared Henderson

Surveyor Reid Demman
Council Member Sheldon Stewart
Mayor Tom Westmoreland
Mayor Jenny Wilson Council Member Gary Bowen

Board Members Absent

Council Member Kathleen Bailey
Council Member Richard Snelgrove

Mayor Kelly Bush Council Member Trish Hull

Staff

Tony Hill, UFA CFO
Chief Dan Petersen
Cyndee Young, UFSA Clerk
Ifo Pili, UFSA District Administrator
Rachel Anderson, UFSA Legal Counsel

Guests

Assistant Chief Higgs
Assistant Chief Watson
Battalion Chief Dern
Battalion Chief Watkins
Brett Wood, Herriman
Brian Roberts, CLO UFA
Captain Darren Park
Carolyn Keigley, BCC
Dan Knopp, BCC
District Chief McBride
Division Chief Larson
Division Chief Mecham

Division Chief Robinson
Kate Turnbaugh, UFA Finance
Keith Zuspan, BCC
Kiyoshi Young, UFA
Larson Wood, UFA Facilities Manager
Mike Reberg, SLCo
Nile Easton, UFA Director of Communications
Ryan Carter, Riverton
Steve Quinn, UFA

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Chair Jeff Silvestrini Presided
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Called to Order

Chair Silvestrini called the meeting to order at 9:30 a.m. Quorum present.

Public Comment

None.

Approval of Minutes

Council Member Stewart moved to approve the minutes from the September 17, 2019 UFSA Board Meeting as submitted.

Mayor Wilson seconded the motion.

All voted in favor.

Quarterly financial Report – CFO Tony Hill

CFO Hill presented the quarterly financial report. Council Member Stewart asked about aligning the fiscal year with that of UFA. Counsel Anderson stated that State Statute allows either schedule, but there may be value in the change and will look into it further.

Mayor Overson moved to approve the quarterly financial report including the list of expenditures for the last quarter as presented.

Council Member Perry seconded the motion.

All voted in favor.

2020 Budget Priorities – CFO Tony Hill

In preparation for the adoption of the tentative 2020 Budget, CFO Hill presented the budget priorities and a list of 64 Capital Improvement needed at various stations. There is currently no decision needed as to which projects will be addressed, but staff is hoping to get to at least #18, which would result in a \$70,000 increase to the Capital Maintenance Budget. This will be discussed further, and any Board Members wishing to visit stations or discuss these items with CFO Hill are welcome.

Council Member Stewart mentioned that there may be programs offered to offset some of these station needs. Larson Wood, UFA Facilities Manager, agreed to look into this further.

Mayor Silvestrini asked about the Sandy City Contract item on the Budget Priority List; Chief Petersen has met with Sandy City Fire Chief Cline and they are ready to move forward. UFSA plans to provide a percentage of the tax revenue collected to Sandy for those areas they are able to reach faster than UFA. This will be adjusted each year by changing values, tax rates, and annexations by the City of Sandy. There is more work to be done on the agreement, Ifo Pili, CFO Hill, and Chief Petersen will continue to hold meetings with Sandy City staff. The latest numbers do not reflect much change in the payment, however, as annexations occur the cost should automatically reduce.

Mayor Hale questioned the sewer line capital improvement at Station 121. \$15,000 was budgeted for 2019, but when evaluated, it is a cost of \$75,000. Larson Wood, UFA Facilities Manager, stated that in the budget development, we determined it is best to jet the line every 6 months at a cost of about \$2,000, as there is a belly in the line. It is just a decision as to what point do we just fix the problem permanently.

Chief Petersen stated his appreciation for the quality of work that was done to prepare this list of needs and commended the work done by Larson Wood, Logistics and the crews.

Seismic Grant Writer Solicitation – AC Watson/Division Chief Robinson

One proposal was received from the solicitation last month. The cost of writing the grant is borne by UFSA, however, some costs are recoverable via the grant. The memo contained in the packet broke down an estimate of costs for the grant writers services.

Tax Increment Financing Policy – Legal Counsel Rachel Anderson

This is a returning policy conversation from the meeting last month, with the comments incorporated into the current draft.

Mayor Wilson left the meeting.

Discussion ensued regarding the policy suggestions and changes. Counsel Anderson explained a change in Section 3b; not locking UFSA into one project vs another. The changes reiterated that considerations were a case-by-case basis. Another concern was with the Executive Team Review and Counsel Anderson clarified that this step is not an opportunity for dismissal of agreements, but to identify any issues in preparation for coming before the Board.

Council Member Stewart felt that by creating these guidelines, the Board was creating a check list that would eventually become requirements for approval. Discussion was had regarding the intent and the potential misapplication of the policy. Mayor Silvestrini pointed out the value of this framework to ensure the Board is educated on the proposal and able to have a thoughtful and thorough understanding, in order to make the best decision. The majority of the Board agreed and supported the list, Council Member Henderson suggested some verbiage changes to address some concerns that were voiced, and Council Member Perry suggested a limit to the number of items the Board could ask of the requestor.

Chief Petersen noted that this document only gets the dialogue on the table, without this tool, inconsistencies in approvals and procedure will result.

Counsel Anderson will incorporate the suggestions make necessary changes in hopes of having this ready for approval next month.

Council Member Henderson left the meeting.

Closed Session

None.

Motion to Adjourn

Council Member Perry moved to adjourn the October 15, 2018 UFSA Board Meeting.

Mayor Hale seconded the motion.

All voted in favor.