

**UNIFIED FIRE SERVICE AREA**  
**Meeting Minutes**  
**9:01 a.m.**

**Board Members Present**

Mayor Kristie Overson  
Mayor Jeff Silvestrini  
Council Member Allan Perry  
Mayor Robert Hale  
Council Member Jared Henderson

Council Member Sheldon Stewart  
Council Member Trish Hull  
Mayor Dan Knopp  
Council Member Richard Snelgrove  
Council Member Gary Bowen

**Board Members Absent**

Surveyor Reid Demman  
Council Member Kathleen Bailey  
Mayor Kelly Bush

Mayor Jenny Wilson  
Mayor Tom Westmoreland

**Staff**

Tony Hill, UFA CFO  
Chief Dan Petersen  
Cyndee Young, UFA Clerk

Ifo Pili, UFSA District Administrator  
Rachel Anderson, UFSA Legal Counsel

**Guests**

Assistant Chief Ziolkowski  
Assistant Chief Pilgrim  
Battalion Chief Dern  
Battalion Chief Anderton  
Battalion Chief Watkins  
Brett Wood, Herriman  
Brian Roberts, CLO UFA  
Captain Park  
Captain Glover  
District Chief Woolsey  
Division Chief Robinson

Erica Langenfass, UFA  
Ginger Watts, UFA  
Kate Turnbaugh, UFA Finance  
Kiyoshi Young, UFA  
Larson Wood, UFA Facilities Manager  
Matthew McFarland, UFA  
Mike Reberg, SLCo  
Nile Easton, UFA Director of Communications  
Pat Costin, UFA  
Ryan Carter, Riverton  
Shelli Fowlks, UFA

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Chair Kristie Overson Presided  
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Called to Order

Chair Overson called the meeting to order at 9:01 a.m. Quorum present.

Public Comment

None.

### Approval of Minutes

Mayor Hale moved to approve the minutes from the January 21, 2020 UFSA Board Meeting as submitted.

Council Member Stewart seconded the motion.

All voted in favor.

### Approval of Resolution 02-2020A Adopting the UFSA Personal Use and Facility Use Policy – Legal Counsel Anderson

This policy will mirror that of UFA. Counsel Anderson will work with UFA CLO Roberts on the minimal requested changes from the UFA Board Meeting.

Mayor Silvestrini moved to approve Resolution 02-2020A adopting the UFSA Personal Use and Facility Use Policy with considerations adopted at the February 18, 2020 UFA Board Meeting.

Council Member Stewart seconded the motion.

All voted in favor.

### Approval of Resolution 02-2020B Authorizing the Issuance and Sale of up to \$26,000,000 Tax and Revenue Anticipation Notes; Authorizing Certain Officers to Approve the Final Terms and Confirm the Sale of Notes; and Providing for Related Matters – CFO Hill

This is an annual ask each February and authorizes CFO Hill and District Administrator Pili to issue tax notes that will be repaid in December 2020. It is estimated that the need will be the same as last year and will be less; possibly \$25,000,000.

Mayor Silvestrini moved to adopt Resolution 02-2020B authorizing the issuance and sale of up to \$26,000,000 Tax and Revenue Anticipation Notes; authorizing certain officers to approve the final terms and confirm the Sale of Notes; and providing for related matters.

Council Member Hull seconded the motion.

All voted in favor.

### Determine the Funding Method for Fire Station Construction – CFO Hill

CFO Hill presented the Board with two funding options (General Obligation Bond and Lease Revenue Bond) for the upcoming construction of fire stations. Pros and Cons were discussed as was the cost for each route. CFO Hill noted that no formal, binding approval of funding was being requested today, but just direction for which method to pursue.

Mayor Silvestrini noted that there was only a 4/10% difference between the two, and taking into account the need for the stations and the risk of a campaign, he recommends the Lease Revenue Bond, Mayor Hale agreed.

Council Member Stewart clarified that staffing was not a bondable item, Chief Petersen verified that it was not, however, if we staff Station 120 or open a new fire station it does require staffing. If we fund stations with a GO Bond the UFSA may require a separate tax increase to fund the staffing. If the UFSA takes the Lease Revenue path, the tax increase can be a single message with a phased approach for both facilities and staffing. There is currently one outstanding bond entered into in 2008 and re-funded in 2016.

Mayor Silvestrini moved to give staff direction to move forward with steps necessary to pursue the funding for fire station construction through a Lease Revenue Bond.

Mayor Hale seconded the motion.

Council Member Stewart requested a roll call vote:

2 Opposed

8 For

Mayor Silvestrini – For

Mayor Hale – For

Council Member Stewart – Opposed

Council Member Hull – For

Council Member Bowen – For

Council Member Perry – For

Mayor Overson – For

Council Member Snelgrove – Opposed

Council Member Henderson – For

Mayor Knopp – For

Update on Darkhorse Station Location Software – Purchasing Agent Erica Langenfass

Erica stated that the RFP process has concluded and has been awarded, unanimously, to Darkhorse Software. Many factors were considered; integration capability, implementation, support, and an overall better proposal.

Chief Petersen stated that there will be value in determining station location and the impact it will have in response. This is a year-to-year commitment, but may transition to the UFA budget as it also is capable of showing the value of ambulance and apparatus placement between stations and the temporary response impact of road closures.

Closed Session

None.

Motion to Adjourn

Council Member Hull moved to adjourn the February 18, 2020 UFSA Board Meeting.

Council Member Stewart seconded the motion.

All voted in favor.