

UNIFIED FIRE SERVICE AREA
Meeting Minutes
9:12 a.m.

Board Members Present

Mayor Kristie Overson
Mayor Jeff Silvestrini
Council Member Allan Perry
Council Member Kathleen Bailey
Mayor Robert Hale
Surveyor Reid Demman

Mayor Kelly Bush
Council Member Sheldon Stewart
Mayor Tom Westmoreland
Council Member Trish Hull
Mayor Jenny Wilson

Board Members Absent

Council Member Nicole Martin

Council Member Richard Snelgrove
Council Member Gary Bowen

Staff

Tony Hill, UFA CFO
Chief Dan Petersen – Phone in
Brian Roberts, UFA CLO
Cyndee Young, UFSA Clerk
Ifo Pili, UFSA District Administrator
Rachel Anderson, UFSA Legal Counsel

Guests

Assistant Chief Higgs
Assistant Chief Watson
Assistant Chief Ziolkowski
Brett Wood, Herriman
Brian Roberts, CLO UFA
Captain Conn
Dan Knopp, BCC
District Chief Prokopis
Division Chief Mecham
Division Chief Larson
Division Chief Robinson

Greg VanDer Werff, UFA
Kate Turnbaugh, UFA Finance
Keith Zuspan, BCC
Larson Wood, UFA
Mike Reberg, SLCo
Matthew McFarland, UFA
Nile Easton, UFA Director of Communications
Ryan Love, UFA

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Chair Jeff Silvestrini Presided
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Called to Order

Chair Silvestrini called the meeting to order at 9:12 a.m. Quorum present.

Public Comment

None.

Approval of Minutes

Council Member Perry moved to approve the minutes from the August 20, 2019 UFSA Board Meeting as submitted.

Council Member Stewart seconded the motion.

All voted in favor.

Report from Board Task Force to Review Policy/Legislation for Withdrawal – Legal Counsel Anderson

Counsel Anderson gave a brief summary of what withdrawal looks like and how it applies to the UFSA. The main complication comes from determining how to deal with different station ownership/contribution situations, and should be dealt with on a case-by-case basis.

During the withdrawal process, a general time guideline is in the statute, either an agreement is reached or a shared cost feasibility study is required, if parties are unable to agree still, it goes to a vote of the people.

Council Member Stewart mentioned that founding members of UFSA had an agreement that entities leave with the assets they had when they joined UFSA. Counsel Anderson asked that the Board identify how they want to clarify these situations. It was suggested that a matrix be developed.

Mayor Silvestrini asked staff to look into station information and attempt to establish an idea of how much work, further research and the creation of a matrix would take. Mayor Wilson mentioned that all jurisdictions have the necessary documents, it is just a matter of gathering them.

This topic will be revisited in the future.

Station 108 Lease Options for Office Space – Assistant Chief Watson

A memo outlining cost comparisons was distributed. This topic is in preparation for a future discussion with Brighton Town.

Request to Reallocate Funds to Contract with a Seismic Grant Writer – Assistant Chief Watson/Division Chief Robinson

UFA has submitted a Notice of Interest to the State of Utah for a \$2.5M structural, non-structural, and backup generator grant. The request to reallocate funds is to utilize funding already budgeted, but not spent (the seismic study costs were considerably lower than anticipated). This contracted vendor would write the grant, conduct BCA analysis and management of the grant, if awarded.

Mayor Silvestrini pointed out that this only requires Board Approval and not a budget amendment as the monies are just being moved to a different category. The remainder of the savings from the seismic study will be rolled back into the Fund Balance.

Council Member Bailey moved to approve the reallocation of funds (\$42,000) in order to contract a seismic grant writer.

Council Member Stewart seconded the motion.

All voted in favor.

Station 112 Property Purchase Status – District Administrator Pili

The agreement to pay a little less than \$8,000 for the 790 sf, has been delivered to the property owner and is awaiting his signature.

Consider Tax Increment Financing Policy – Legal Counsel Anderson

There is no request for Board approval today. Counsel Anderson has constructed an agreement to direct the UFSA in reviewing tax increment requests carefully. The listed considerations are optional, it is recognized that review considerations are on a case-by-case basis.

Anyone with comments/suggestion, please forward them to Counsel Anderson.

Mayor Silvestrini stressed that there is no fixed policy, each project is different and should be reviewed on its own merits. This guideline offers the Board some grounding on what to look for in making these decisions. No one is bound to a decision or outcome, the focus is to generate discussion.

Council Member Stewart mentioned his concerns, such as discriminatory time bounds and certain definitions. Counsel Anderson will address the notes that Stewart submitted. Counsel Anderson will incorporate all suggestions and have the document for the October meeting.

Station Location Software – Chief Petersen

Chief Petersen briefly discussed software that predicts response and effect of station placement. Will offer a demo if the Board is interested and wishes to possibly pursue this idea. Mayor Hale, Council Member Stewart, Council Member Hull and Council Member Perry are interested in receiving an invitation to a demo. Cyndee Young will get this calendared.

Closed Session

None

Motion to Adjourn

Mayor Wilson moved to adjourn the September 17, 2019 UFSA Board Meeting.

Council Member Stewart seconded the motion.

All voted in favor.