

**UNIFIED FIRE SERVICE AREA**  
**Meeting Minutes**  
**8:39 a.m.**

**Board Members Present**

*e – Electronic participation*

Mayor Kristie Overson

Mayor Jeff Silvestrini

Council Member Allan Perry

Council Member Kathleen Bailey - *e*

Council Member Jared Henderson

Council Member Sheldon Stewart

Mayor Tom Westmoreland- *e*

Council Member Trish Hull - *e*

Mayor Dan Knopp

Mayor Robert Hale - *e*

Surveyor Reid Demman

Council Member Richard Snelgrove - *e*

Council Member Gary Bowen - *e*

**Board Members Absent**

Mayor Kelly Bush

Mayor Jenny Wilson

**Staff**

Tony Hill, UFA CFO

Chief Dan Petersen

Cyndee Young, UFA Clerk

Ifo Pili, UFSA District Administrator - *e*

Rachel Anderson, UFSA Legal Counsel - *e*

**Guests**

AC Burchett

AC Higgs

AC Pilgrim

Arriann Woolf

Anthony Widdison

Brett Wood

Brad Larson

Brian Case

Calogero Ricotta

C. Andrizzi

Clint Smith

Chris Larson, CCC

D. Delquadro

Dan Yates

Erica Langenfass

Embret Fossum

Ginger Watts

Ifo Pili

Jay Torgersen

Jordan Terry

Justin Watters

Kamarie DeVoogd

Kane Loader

Kiyoshi Young

Kate Turnbaugh

Layne Hilton

Lana Burningham

Larson Wood

Linda Price

Micayla Dinkel

Michael Conn

Matt McFarland

Michael Greensides

Nate Bogenschutz

Nile Easton

OC Dern

Patrick Costin

Rachel Anderson

Roger Beckman

Ryan Love

Steve Ball

Shelli Fowlks

Wade Russell

.....  
Chair Kristie Overson Presided  
.....

Called to Order

Chair Overson called the meeting to order at 8:39 a.m. Quorum present.

Chair Overson requested an attendance roll call be taken.

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
<del>Bush</del>	-	Silvestrini	Y
Demman	Y	Snelgrove	Y
Hale	Y	Stewart	Y
Henderson	Y	Westmoreland	Y
Hull	Y	<del>Wilson</del>	-
Knopp	Y		

#### Public Comment

None.

Public comment was made available live and with a posted email address.

#### Approval of Minutes

Mayor Silvestrini moved to approve the minutes from the July 21, 2020 UFSA Board Meeting as submitted.

Council Member Stewart seconded the motion.

Roll call vote taken.

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
<del>Bush</del>	-	Silvestrini	Y
Demman	Y	Snelgrove	Y
Hale	Y	Stewart	Y
Henderson	Y	Westmoreland	Y
Hull	Y	<del>Wilson</del>	-
Knopp	Y		

#### District Administrator Vacancy – Chair Overson

District Administrator Ifo Pili has taken a position as a City Manager in New Mexico and has tendered his resignation from UFSA. Chair Overson has asked that a workgroup be assembled to redefine this position. Mayor Overson, Council Member Hull, Mayor Westmoreland, and Mayor Silvestrini will accept the request to take part in the workgroup.

The Board expressed their appreciation for the work Ifo has done and Ifo commented on the enjoyment he had in working with the UFSA.

#### Consideration of Expenditures to Assess Construction Costs – Assistant Chief Burchett

AC Burchett is requesting approval to spend \$1,250,000 for pre-construction costs for all 7 stations. This assessment will allow Construction Control Company (CCC) to identify costs in order to accurately determine total project costs & keep timelines moving forward.

If approved, the RFP will be sent this week and will be awarded once the budget amendments are completed and approved. Council Member Henderson asked about how their intent to leave will effect this amount. AC Burchett stated that this amount is the worst case scenario and would be adjusted accordingly.

Mayor Silvestrini moved to approve the expenditures to assess construction costs as presented. Mayor Knopp seconded the motion.

Roll call vote taken.

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
<del>Bush</del>	-	Silvestrini	Y
Demman	Y	Snelgrove	Y
Hale	Y	Stewart	Abstain
Henderson	Abstain	Westmoreland	Y
Hull	Y	<del>Wilson</del>	-
Knopp	Y		

Consider the Date of September 15, 2020 for a Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2020 Budget – CFO Hill

This Public Hearing is the result of the approval for the \$1,250,000 above mentioned, pre-construction costs for fire station construction.

Mayor Silvestrini moved to set the date of September 15, 2020 for a Public Hearing to receive and consider comments on the proposed amendments to the 2020 Budget.

Council Member Perry seconded the motion.

Roll call vote taken.

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
<del>Bush</del>	-	Silvestrini	Y
Demman	Y	Snelgrove	Y
Hale	Y	Stewart	Y
Henderson	Y	Westmoreland	Y
Hull	Y	<del>Wilson</del>	-
Knopp	Y		

Darkhorse Software Update – Assistant Chief Burchett

AC Burchett has started meeting with the municipalities and asked those who he has given the demo to for feedback. Mayor Silvestrini stated that it was a “fantastic tool” and the exercise made evident that there are considerations that must be addressed prior to building Station 112.

Council Member Stewart felt that developing a relationship with each municipalities planning departments will result in a more functional design that improves response times, when building out new areas.

AC Burchett stated that the more the software is utilized, the more application value. Mayor Overson asked what value the software holds for areas that are established. Chief Petersen hopes to look at areas with higher response times to find a solution that would make a substantial difference with a regional resource with little to no additional operating costs. An example would be additional companies, peak-load placement, etc. This software will better answer the questions of how to obtain improved services.

Council Member Stewart asked that this software be considered for transferral to UFA. Chief Petersen stated that this was the original proposal and the intent going forward, this is the first year of use and if the value is there, it is slated to appear in the UFA Budget for approval.

#### Training Facility Land Transfer – Counsel Anderson/Assistant Chief Burchett

Counsel Anderson is requesting approval to transfer the Training Facility to UFA and allow UFA to negotiate with Ivory Homes. The facility would then remain a UFA asset.

More work is pending regarding a Revision Clause as discussions are already taking place with SLCo. Mayor Silvestrini asked that Counsel Anderson verify that there is no trigger for the Revision Clause. Associate Deputy Mayor Reberg stated that SLCo does not see a problem, but wishes to retain the clause and will carry it through the exchange with Ivory Homes.

Mayor Silvestrini moved to approve the transfer of property from UFSA to UFA.

Mayor Knopp seconded the motion.

Roll call vote taken.

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
<del>Bush</del>	-	Silvestrini	Y
Demman	Y	Snelgrove	Y
Hale	Y	Stewart	Y
Henderson	Y	Westmoreland	Y
Hull	Y	<del>Wilson</del>	-
Knopp	Y		

#### Herriman Notice of Intent to Separate from UFSA – Council Member Henderson

Council Member Henderson stated that after an extensive and very collaborative process with UFA/UFSA staff, Herriman plans to pass a resolution next week to separate from UFSA.

Furthermore, Herriman is committed to remain with UFA, this is just a financial decision of how to pay for the service.

Mayor Silvestrini feels this is adequate notice, Counsel Anderson agreed that there are no timing concerns.

#### Report of Workgroup Meetings Related to Riverton City Withdrawal – Counsel Anderson/CFO Hill

Counsel Anderson summarized the process the workgroup undertook. The statute doesn't dictate anything other than fairness, so guidance is minimal. The option being presented from the workgroup balances competing interests. Having a policy will ensure consistency and fairness in future instances, it is not binding, but provides the framework moving forward.

Councilman Henderson stressed that he believes this policy is the right thing to do. We all agreed to be a part of the UFSA and cannot begin determining how much each other used services vs provided revenue after we committed to a partnership. He gave an example of agreeing to split the bill for dinner equally than arguing over the details because one couple ate more of the food than the other. This policy has a negative impact on Herriman and is a windfall for Riverton, however, Councilman Henderson supports the fact that we are all in this together and this policy allows for an amicable separation when a municipality decides it is best to pay for the UFA service in a different manner.

The Board had conversation regarding verbiage and potential scenario concerns with the policy. Chief stressed that application of this policy in the future, under different conditions, must be considered. This application of the policy with Riverton and Herriman is a close comparison, but the Board needs to look beyond this current scenario and apply it to a smaller municipality. Chief cautioned the Board about considering other scenarios beyond Riverton and Herriman for the Policy. We shouldn't want a

policy that is in place for only a few years then must be changed when the situation changes with a new request to separate.

Recommendations were made to address these concerns, it was agreed that although the policy can not be perfect, it must allow options for reviewing issues specific to the request to accommodate variables that may arise.

Council Member Stewart moved to approve the proposed UFSA Policy on Withdrawal with revisions as discussed.

1. Create Section D adding language stating Revisionary Clause does not apply after bond obligations are complete or construction costs are covered by payments made by municipality.
2. Strike final sentence Section C.
3. Distribution of fund balance, final bond payment be held & distribution occurs over period less bond and then final bond payment made with what is held, Section A Part 4.

Mayor Knopp seconded the motion.

He also stated that as a participant in the workgroup, this policy represents what the workgroup agreed upon.

Rachel will redraft the policy to incorporate the revisions.

Roll call vote taken.

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
<del>Bush</del>	-	Silvestrini	Y
Demman	Y	Snelgrove	Y
Hale	Y	Stewart	Y
Henderson	Y	Westmoreland	Y
Hull	Y	<del>Wilson</del>	-
Knopp	Y		

#### Riverton Withdrawal

Mayor Silvestrini moved to approve the proposed Separation Agreement as outlined in the memo with Riverton, with amendments to the policy as discussed.

Council Member Henderson seconded the motion.

Mayor Silvestrini asked Counsel Anderson if she is comfortable drafting the policy, Counsel Anderson replied “yes”.

Roll call vote taken.

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
<del>Bush</del>	-	Silvestrini	Y
Demman	Y	Snelgrove	Y
Hale	Y	Stewart	Y
Henderson	Y	Westmoreland	Y
Hull	Y	<del>Wilson</del>	-
Knopp	Y		

### Herriman Withdrawal

Mayor Silvestrini moved to approve the proposed Separation Agreement as outlined in the memo with Herriman, with amendments to the policy as discussed.

Council Member Stewart seconded the motion.

Roll call vote taken.

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
<del>Bush</del>	-	Silvestrini	Y
Demman	Y	Snelgrove	Y
Hale	Y	Stewart	Y
Henderson	Y	Westmoreland	Y
Hull	Y	<del>Wilson</del>	-
Knopp	Y		

Counsel Anderson will draft the agreements and deliver to the entities for review by their attorneys. The agreements will then return to the Board for formal approval with resolutions in September.

Council Members Henderson and Stewart thanked all for their efforts and work. Chief Petersen stated that this collaboration, effort, and teamwork by everyone demonstrates the ability to find common ground and that this is only changing the funding mechanism for UFA. This is important for crews and employees of UFA to understand.

Mayor Overson thanked all for their work.

### Closed Session

None.

### Motion to Adjourn

Council Member Stewart moved to adjourn the August 18, 2020 UFSA Board Meeting.

Mayor Silvestrini seconded the motion.

All voted in favor.